

Terms of Reference

Advisory Group



Merri-bek
City Council

Advisory Group Scope	<ul style="list-style-type: none"> Provide specialist advice to develop the Children's Reference Group model
Meeting frequency and format	<ul style="list-style-type: none"> Meetings will be held monthly from September 2022 to March 2023 (no meeting will be held in January 2023) Meetings will be 30 minutes in duration and held online Changes to the meeting frequency and format may be negotiated with members
Proxy	<ul style="list-style-type: none"> Where a member cannot attend a meeting, they can nominate a proxy to attend of their behalf
Dispute resolution	<ul style="list-style-type: none"> All members will work together in a respectful and collaborative manner and will seek to resolve any disputes within the Advisory Group Where different views are expressed on a topic and the Advisory Group cannot reach a consensus, a final decision will be made by the Chair in consideration of member's views and available resourcing
Chair	<ul style="list-style-type: none"> Meetings will be chaired by Amy Carson, Early Years Planning and Development Officer, Merri-bek City Council
Members	<ul style="list-style-type: none"> Amy Carson, Early Years Planning and Development Officer, Merri-bek City Council Sarah Rocca, Youth Participation and Development Coordinator, Merri-bek City Council Tony Privitelli, Senior Education Improvement Leader, Department of Education and Training Roger Pell, Principal, Fawkner Primary School Alexei Borrell, Teacher, Coburg Primary School Leah O'Shea, Teacher, St Paul's Primary School Breanna De Jong, School Focused Youth Service Officer, Merri Health Samim Kashani, Coburg West Primary School Vira Pirrotta, St Fidelis Primary School Chiara Spalletta, Brunswick South Primary School Lisa Brandecker, Glenroy West Primary School