

Land liable to flooding and/or designated land or works

Building Act 1993, Sections 153 & 154



Merri-bek
City Council

Note If the property is in an SBO or LSIO overlay under the Merri-bek Planning Scheme the plans must be approved by Melbourne Water **before** you apply for this report and consent. To check the Merri-bek Planning Scheme, go to www.planning.vic.gov.au and obtain a free property report.



Property details	
Street address	

Applicant details			
Given name		Family name	
Company (optional)			
Email		Phone	
Postal address			

Owner details			
<input type="checkbox"/> same as applicant details (tick if applicable)			
Given name		Family name	
Company (optional)			
Email		Phone	
Postal address			





Relevant building surveyor			
Given name		Family name	
Email		Phone	
Registration number			

Proposed work			
Regulation	Reporting matter (noncomplying item/s)	Regulation	Reporting matter (noncomplying item/s)
<input type="checkbox"/> 153	Construction of buildings on land liable to flooding	<input type="checkbox"/> 154	Building on designated land or works
Describe the proposed development			
Have the plans been approved by Melbourne Water? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Submission checklist	
	<i>An incomplete application or an application without the required fee will not be accepted by Council. If Council asks you for more information and do not provide this within the prescribed period, Council may refuse your application.</i>
	Your application must include the following:
<input type="checkbox"/>	A completed application form.
<input type="checkbox"/>	The prescribed application fee; visit www.merri-bek.vic.gov.au/building-and-business/planning-and-building/building/building-permits/ for a schedule of fees or to lodge online.
<input type="checkbox"/>	A current copy of title (less than three months old).
<input type="checkbox"/>	A set of architectural drawings showing Australian Height Datum. The plans must contain: <ul style="list-style-type: none"> • An allotment plan at a suitable scale between 1:500 and 1:100. This should show distance to the nearest corner if the property is at or near an intersection. • The position and dimensions of the proposed building and its relationship to the boundaries of the allotment. • North point, site address and intended use of the building. • Plans indicating ground levels and proposed floor levels of the proposed and existing buildings to Australian Height Datum prepared by a suitably qualified person. • A current copy of the title (less than 3 months old). • An approval letter from Melbourne Water with a MW reference number if the property is in an LSIO or SBO overlay under the Merri-bek Planning Scheme.

Signature			
Signature			
Name		Date	

For information & lodgement

-  Online visit www.merri-bek.vic.gov.au/building-and-business/planning-and-building/building/building-report-and-consent/ for more information and to lodge your application online.
-  Phone Merri-bek City Council on 9240 1111 for assistance and information.
-  Mail your application and payment to Merri-bek City Council, Locked Bag 10, Brunswick, Vic 3056.
-  Visit the Merri-bek Civic Centre at 90 Bell Street, Coburg, Vic 3058.

Privacy note

Merri-bek City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)*. The personal information requested on this form is being collected by Merri-bek City Council to consider and determine the application pursuant to the *Building Act 1993* and may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). The personal information may also be used by Council for related purposes. The information may be shared with the Victorian Building Authority for the purposes of managing building data and/or collection of levies. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided, your application may not be accepted or may be refused. You can gain access to your personal information you have provided to Merri-bek City Council and if you wish to alter it, please contact Council's Privacy Officer via telephone on 9240 1111 or e-mail at Privacyofficer@merri-bek.vic.gov.au.

PLEASE NOTE: Information associated with this application might be provided electronically and unless otherwise stated, Council takes the completion of this form as consent to use electronic communication. Further Council may use your electronic details for other Council communication.

Merri-bek Language Link

Italiano	Italian	9280 1911	Türkçe	Turkish	9280 1914	普通话	Chinese (Simplified)	9280 0750
Ελληνικά	Greek	9280 1912	Tiếng Việt	Vietnamese	9280 1915	National Relay Service:		
عربي	Arabic	9280 1913	नेपाली	Nepali	9280 0751	13 36 77 or relayservice.com.au		