

Report & consent on proposed demolition

Building Act 1993, Section 29A



Merri-bek
City Council

Note A separate request for report and consent to the Executive Director, Heritage Victoria, is required for an application to demolish or alter a building which is on a register established under the *Heritage Act 1995*.

Property details

Street address	
----------------	--

Applicant details

Given name		Family name	
Company (optional)			
Email		Phone	
Postal address			

Owner details

same as applicant details (tick if applicable)

Given name		Family name	
Company (optional)			
Email		Phone	
Postal address			

Relevant Building Surveyor

Given name		Family name	
Email		Phone	
Registration number			

Proposed work

Written proposal

Please provide a brief explanation of your reason to demolish

Existing building permit application reference number, where relevant

Do you wish to use the combined 29A/building permit service and also apply for a building permit for demolition from Merri-bek City Council? Yes No

➤ If yes, please attach your completed building permit application form and fees for this service.

Relevant planning permit number

If a planning permit number has been obtained for the proposed demolition, please provide the permit number. Note if the planning permit has been issued by the Minister for Planning, the Report and Consent request must be submitted to the Minister.

The consent of the relevant responsible authority is required because we propose the:


Full demolition of a building.

Demolition of more than 50% of the volume of the building (refer Section 29A (1)(a) of the Building Act volume test)

Demolition of the facade of the building (refer to Section 29A (1)(b) of the Building Act for facade test)

Has the proposed demolition work commenced? Yes No

Submission checklist

 An incomplete application or an application without the required fee will not be accepted by Council. If Council asks you for more information and you do not provide this within the prescribed period, Council may refuse your application.

Your application must include the following:





- A completed application form.
- The prescribed application fee; visit www.merri-bek.vic.gov.au/building-and-business/planning-and-building/building/building-permits/ for a schedule of fees or to lodge online.
- Plans which clearly indicate the extent of the proposed demolition works, including the extent of demolition work undertaken in the last three years.
- If you wish to use the combined 29A/building permit service and also apply for a building permit for demolition from Merri-bek City Council, please attach your completed building permit application form and fees for this service.

The following are not mandatory, but may help us process your application faster:

- Recent photographs of the building facade(s), facing the street(s).
- A full copy of the planning permit and endorsed plans; plans should clearly indicate the extent of proposed demolition works.

Signature			
Signature			
Name		Date	

For information & lodgement

-  Online visit www.merri-bek.vic.gov.au/building-and-business/planning-and-building/building/building-permits/ for more information and to lodge your application online.
-  Phone Merri-bek City Council on 9240 1111 for assistance and information.
-  Mail your application and payment to Merri-bek City Council, Locked Bag 10, Brunswick, Vic 3056.
-  Visit the Merri-bek Civic Centre at 90 Bell Street, Coburg, Vic 3058.

Privacy notice

Merri-bek City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)*. The personal information requested on this form is being collected by Merri-bek City Council to consider and determine the application pursuant to the *Building Act 1993* and may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). The personal information may also be used by Council for related purposes. The information may be shared with the Victorian Building Authority for the purposes of managing building data and/or collection of levies. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided, your application may not be accepted or may be refused. You can gain access to your personal information you have provided to Merri-bek City Council and if you wish to alter it, please contact Council's Privacy Officer via telephone on 9240 1111 or e-mail at Privacyofficer@merri-bek.vic.gov.au.

PLEASE NOTE: Information associated with this application might be provided electronically and unless otherwise stated, Council takes the completion of this form as consent to use electronic communication. Further Council may use your electronic details for other Council communication.

Merri-bek Language Link

Italiano	Italian	9280 1911	Türkçe	Turkish	9280 1914	普通话	Chinese (Simplified)	9280 0750
Ελληνικά	Greek	9280 1912	Tiếng Việt	Vietnamese	9280 1915	National Relay Service: 13 36 77 or relayservice.com.au		
عربي	Arabic	9280 1913	ਪੰਜਾਬੀ	Nepali	9280 0751			